

2015 Parish Personnel Report

Type or Handwrite

Church Name & Mailing Address:

AREA CODE: _____

Phone: _____

Fax: _____

E-mail: _____

Web Site: _____

Location address: _____
(If different from mailing)

Name	Complete Address	Home Phone	Work Phone	E-mail
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Rector: _____

Other _____

Clergy: _____

PAYROLL

Authorized to Process Payroll: _____ Authorized to Process Payroll: _____

<u>VESTRY</u>	Name	Complete Address	Home Phone	Work Phone	E-mail
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Sr. Warden _____

Jr. Warden _____

Treasurer _____

Clerk _____

Member _____ Member _____

Member _____ Member _____

Member _____ Member _____

Member _____ Member _____

OTHER PERSONNEL

Name	Complete Address	Home Phone	Work Phone	E-mail
Church Secretary				
Altar Guild				
Choir Dir.				
Organist				
Christian Formation				
Communication Coordinator				
ECW				
Eucharistic Ministers				
Outreach				
Parish Administrator				
Endowments				
Stewardship				
Children				
Youth				
<i>Is your youth staff volunteer or paid?</i> _____	<i>Is your children's staff volunteer or paid?</i> _____			
Audit Comm.				
Chairperson				

OTHER INFORMATION

Weekend Service(s): _____

Weekday Service(s): _____

Office Hours: _____

Summer Changes?

Please notify the diocesan office of information changes during the coming year.